Commas in Letter Greetings and Closings

Directions: Add commas where they belong in the greetings and closings. Circle whether each is a greeting or closing.

1. Dear Madam  
   (greeting)  
   (closing)

2. Love always  
   (greeting)  
   (closing)

3. Hi, Sam  
   (greeting)  
   (closing)

4. Hugs and kisses  
   (greeting)  
   (closing)

5. Dear Papa  
   (greeting)  
   (closing)

6. Best wishes  
   (greeting)  
   (closing)

7. Yours always  
   (greeting)  
   (closing)

8. Dear Dr. Rice  
   (greeting)  
   (closing)