Dear Family Members,

Our class is about to begin a Writer’s Workshop unit on Procedural Texts. Procedural texts tell how to make or do something. They include lists of supplies and equipment and steps in a procedure. During this unit, we will read and analyze many published procedural texts, and your child will have the opportunity to brainstorm, draft, revise and edit, and publish his or her own procedural text.

This is always an exciting unit in which children get to explore things they know how to do well and then share that knowledge with others. You may wish to spend some time talking with your child about things he or she feels especially skilled at—for example, knitting, cooking, drawing, or shooting a basketball.

You can also ask your child questions to learn about his or her progress. For example:

• Have you brainstormed ideas yet? Would you like to share your ideas with me?
• What have you written so far?
• What part of writing do you enjoy most?
• What part of writing is difficult for you?
• Are there other things you know how to do that you would like to write a procedural text about?

Thanks in advance for supporting your child’s writing experiences. I look forward to sharing his or her work with you!

Sincerely,